

2025 De Soto Farmers Market Guidelines

The De Soto Farmers Market is your opportunity to connect with the community and showcase your products in a local marketplace. Running **every Friday from May through September**, the market provides a consistent, high-traffic space for you to sell fresh produce, homemade goods, and specialty items.

Market Days, Times, & Location

Most markets take place in downtown De Soto from 4pm to 8pm, with live music from 6pm-10pm. On four special nights, the market moves to Riverfest Park from 7pm to 10pm.

- **Downtown Market Nights:**
 - Vendors can begin setting up their booths at 3pm
 - Vendors should have their booths fully set up by 4pm
- **Riverfest Park Market Nights:**
 - Vendors can begin setting up their booths at 5pm
 - Vendors should have their booths fully set up by 6:45pm

Market Dates, Artists, & Locations

May 2025

Date	Set Up Time	Time - Farmers Market	Time - Concert	Location
May 2nd	3pm	4pm-8pm	6pm-10pm	Downtown
May 9th	3pm	4pm-8pm	6pm-10pm	Downtown
May 16th	3pm	4pm-8pm	6pm-10pm	Downtown
May 23rd	3pm	4pm-8pm	6pm-10pm	Downtown
May 30th	3pm	4pm-8pm	6pm-10pm	Downtown

June 2025

Date	Set Up Time	Time - Farmers Market	Time - Concert	Location
June 6th	3pm	4pm-8pm	6pm-10pm	Downtown
June 13th	3pm	4pm-8pm	6pm-10pm	Downtown
June 20th	5pm	7pm-10pm		Riverfest Park
June 27th	3pm	4pm-8pm	6pm-10pm	Downtown

July 2025

Date	Set Up Time	Time - Farmers Market	Time - Concert	Location
July 4th	5pm	7pm-10pm		Riverfest Park
July 11th	3pm	4pm-8pm	6pm-10pm	Downtown
July 18th	5pm	7pm-10pm		Riverfest Park
July 25th	3pm	4pm-8pm	6pm-10pm	Downtown

August 2025				
Date	Set Up Time	Time - Farmers Market	Time - Concert	Location
August 1st	3pm	4pm-8pm	6pm-10pm	Downtown
August 8th	3pm	4pm-8pm	6pm-10pm	Downtown
August 15th	5pm	7pm-10pm		Riverfest Park
August 22nd	3pm	4pm-8pm	6pm-10pm	Downtown

September 2025				
Date	Set Up Time	Time - Farmers Market	Time - Concert	Location
September 5th	3pm	4pm-8pm	6pm-10pm	Downtown
September 12th	3pm	4pm-8pm	6pm-10pm	Downtown
September 19th	3pm	4pm-8pm	6pm-10pm	Downtown
September 26th	3pm	4pm-8pm	6pm-10pm	Downtown

Vendor Fees & Registration

The space is limited. Priority will be given based on the time of application submission, longevity of participation, and type of product. Vendors must complete a registration form and be approved before participating.

2025 Market Vendor Fees			
Spot Size	Full Season <i>(All Market Days)</i>	1 Month	Single Market Day
10'x10' Spot	\$250	\$50/	\$20/
10'x20' Spot	\$500	\$100/	\$40/

Vendor Guidelines – Market Day

- Vendors must provide their own tables, chairs, and display materials.
- Vendors are responsible for keeping their booth area clean at all times.
- Vendors set their own prices and must clearly display them.
- Samples may be provided following health guidelines.
- Vendors should secure their valuables, as the City is not responsible for lost or stolen items.
- Vendors must comply with all city, county, state, and federal laws.
- Vendors must provide:
 - Required business and health permits
 - Kansas Sales Tax Number (if applicable)
 - Proof of vehicle insurance (if selling from a vehicle)
- Tobacco use is prohibited during Market hours.
- Aggressive or disruptive selling techniques are not allowed.

Vendor Guidelines – General

- Any vendor unable to attend their reserved space must notify the City in advance.

- All vendors must comply with all city, county, state, and federal laws. Statutes, ordinances, regulations, and rules relating to the farmers market, vendor products, and the vendor's business conducted in the Market. Failure to abide by ordinances, laws, and regulations may result in suspension or expulsion.
- The market maintains the right to withdraw the membership of a Vendor who fails to abide by Market policies. Membership fees are not refunded in these circumstances.
- The City reserves the right to regulate the type and nature of products offered for sale and display in an effort to maintain product diversity and the quality of the Market.

Product Categories & Local Product Requirement

- **Farm Products:** Fresh fruits, vegetables, honey, eggs, dairy, meats, and flowers must be grown or produced within a 250-mile radius of De Soto. Vendors must comply with state agricultural regulations.
- **Retail Food:** Baked goods, jams, jellies, canned goods, spices, and other prepared foods must meet Kansas Department of Agriculture regulations.
- **Handmade Crafts & Goods:** All crafts and non-food items must be handmade by the vendor—no mass-produced, resale, or commercially manufactured items are permitted.
- **Alcoholic Beverages:** Only locally produced wine from licensed vendors is allowed. Vendors must have the appropriate permits.

Sales Tax & Compliance

- Vendors are responsible for collecting and reporting sales tax as required by the Kansas Department of Revenue.
- A sales tax certificate must be displayed at each vendor's booth.
- The Market is not responsible for vendors failing to report sales tax.

By participating in the De Soto Farmers Market, vendors agree to adhere to these guidelines to ensure a successful and enjoyable market for all.

Contact Information

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