

Meeting Minutes

The Meeting was called to order at 7:00 pm by Mayor Rick Walker.

Roll Call

Lane – Yes	Ritter- Present
Daniels - Yes	Murdock - Yes
Honomichl – Yes	

All Yes

PROCLAMATION: Mayor Walker designated September 28, 2021, as KC Scholar’s Day in De Soto, KS.

Mayor Walker led the Pledge of Allegiance.

PUBLIC HEARING: Proposed Property Tax Mill Levy in Excess of the Revenue Neutral Rate

Brandon Mills, City Clerk/Assistant to the City Administrator led the discussion on this item. He informed the council of its requirement to hold a public hearing on the Revenue Neutral Rate. Mr. Mills recommended that the mayor open the public hearing.

Mayor Walker opened the public hearing at 7:05 PM.

Seeing none, the mayor closed the public hearing. At 7:06 pm.

PUBLIC HEARING: 2022 City of De Soto Budget.

Mike Brungardt, City Administrator led the discussion on the 2022 budget. Mr. Brungardt outlined the key revenue and expenditures included in the 2022 budget. Mr. Brungardt recommended that the mayor open the public hearing.

Mayor Walker opened the public hearing at 7:22.

Seeing none, the mayor closed the public hearing. At 7:23 pm.

Consent Agenda Items will be acted upon by one motion unless a Council member requests an item be removed for discussion and separate action.

1. Consent Agenda:
 - a. Approve Minutes of the Council Meeting on August 19, 2021.
 - b. Approve Pay Ordinance No. 909.

Motion by Councilmember Murdock to approve the Consent Agenda; Second by Councilmember

Lane – Yes
Daniels - Yes
Honomichl – Yes

Ritter- Yes
Murdock - Yes

NOTE: Councilmember Ritter recused himself from the meeting at this time.

Motion by Councilmember Murdock to approve the Consent Agenda; Second by Councilmember Daniels

Lane – Yes
Daniels - Yes
Honomichl – Yes

Ritter- Absent
Murdock – Yes

Motion Carries

NOTE: Councilmember Ritter returned to the meeting at this time.

2. Call to Public:

“Members of the public are welcome to use this time to comment about any matter relating to City business not listed on this Agenda. The comments that are discussed under Call to Public may or may not be acted upon by the Council during this meeting. **There is a four-minute time limit.** Please stand and wait to be recognized by the mayor. You must state your name and address.”

Ms. Dawn Funk addressed the council and asked for an update on the future infrastructure plan. Mr. Brungardt. stated that the planning commission tabled the proposed changes to the comprehensive plan. Ms. Funk asked the council about the process and timelines from any development in at the Gabriel site. Mr. Brungardt gave a review of the public notifications and public forums for developments.

3. Old Business: None

4. New Business:

- a. Consider Resolution #1054 Exceeding Revenue Neutral Tax Rate

Motion by Councilmember Murdock; Second by Councilmember Honomichl to approve resolution 1054.

Lane – Yes
Daniels - Yes
Honomichl – Yes

Ritter- Yes
Murdock - Yes

Motion Carries

- b. Consider Adoption of the 2022 Budget.

Motion by Councilmember Murdock to approve the 2022 Budget: Second by Councilmember Ritter.

Lane – Yes
Daniels - Yes
Honomichl – Yes

Ritter-Yes
Murdock - Yes

Motion Carries

- c. Consider Temporary Use Permit for a downtown fall event on October 16th

Mr. Brungardt led the discussion on this item. Anabel Sanchez is requesting a Temporary Use Permit that includes street closure for a “Downtown De Soto Fall Event”. The event in 2021 will take place on October 16th from 10:00 am to 3:00 pm. The organizers are asking for the closure of 83rd street from Wea to Shawnee and the city to provide barricades. The application fee of \$50 has been paid.

Motion by Councilmember Murdock to approve the Temporary Use Permit; Second by Councilmember Daniels.

Lane – Yes	Ritter- Yes
Daniels - Yes	Murdock - Yes
Honomichl – Yes	Walker- Yes

Motion Carries

- d. Consider Final plat for Cedar Arc subdivision

Mike Brungardt. led the discussion. Cedar Ark is a minor plat that is being submitted by Mark and Jacqueline Smith. It contains 2 lots on a tract zoned Rural Suburban. The applicants own 4 tracts in total that they would like to combine into 2. They intend to keep the existing eastern lot and then build a new house on the newly created 2nd westerly lot. Both lots would have access from Hillview Drive with a dedicated driveway easement. Initially, a simple lot split was suggested but the combining of the 4 tracts and then splitting into 2 lots was beyond the process allow for a lot split.

Motion by Councilmember Honomichl; Second by Councilmember Ritter.

Lane – Yes	Ritter- Yes
Daniels - Yes	Murdock - Yes
Honomichl – Yes	Walker

Motion Carries

- e. Consider Final replat for Carriage Houses

The Planning Commission approved the Carriage House #10 Final Plat at the April 27th meeting. A The change was requested from the 20 outdoor spaces to a large single track at the July Planning Commission meeting, Now called Tract K. This allows greater flexibility to the owner. The final plans were considered by the Planning Commission and forwarded to the City Council for final approval.

Motion by Councilmember Murdock; Second by Councilmember Honomichl

Lane – Yes	Ritter- Yes
Daniels - Yes	Murdock - Yes
Honomichl – Yes	Walker

- f. Discuss Timeline for CIP Overhaul.

Mr. Mills led the discussion on this item. Mr. Mills walked the council through the proposed CIP timeline and public engagement piece. Council asked that staff seek quotes for a public citizen satisfaction survey. Staff will prepare the quotes and adjust the CIP timeline accordingly.

5. Executive Session:

a. Personnel:

Motion for the council to recess in executive session at 8:22 for the purpose of discussing an employee's annual job performance. The justification for the executive session is for the privacy of the employee and authorized by KSA 75-4319 (b)(1).

The open meeting is to resume in this room at 8:37 PM.

The Council was called back into session at 8:37.

Motion for the council to recess in executive session at 8:39 for the purpose of discussing an employee's annual job performance. The justification for the executive session is for the privacy of the employee and authorized by KSA 75-4319 (b)(1).

The open meeting is to resume in this room at 8:54 PM.

The Council was called back into session at 8:54.

Motion by Councilmember Honomichl in consideration of the performance of the City Administrator that we grant Mike Brungardt a pay increase of 3.5 percent retroactive to the start date of his current contract. Second by Councilmember Daniels.

Lane – Yes	Ritter-Yes
Daniels - Yes	Murdock - Yes
Honomichl – Yes	

Motion carries

6. Advisory Reports:

- a. City Administrator. Mr. Brungardt reminded the council of De Soto Days on September 2nd – September 4th.
- b. City Attorney: No Report
- c. City Planner: No Report
- d. City Clerk: Reminded Council of the Public Art ribbon cutting on September 3rd at 4:15 pm.

7. Council & Mayor Comments

Mayor Walker – Announced that Councilmember Rob Daniels will replace Mayor Walker on the park board.

Councilmember Kevin Honomichl - Discussed the possibility of an update on Economic Development opportunities in the community at the first Council Meeting in October. The Council discussed the Southwest Development Plan

Councilmember Murdock – Councilmember Murdock requested an update on the Council Retreat on October 23rd.

Councilmember Daniels - asked for an update on the roundabout. Mr. Brungardt updated the council on the timeline for completion and traffic concerns.

Councilmember Ritter Discussed the traffic around 95th street and potholes on various bridges around town.

Councilmember Lane – No Report

8. Adjournment Motion by Councilmember Murdoc, Second by Honomichl. The meeting was adjourned at 8:57pm.