

**Job Title:** Recreation Building Janitor/Monitor (Part-time)

**Department:** Parks and Recreation

**Reports To:** Parks and Recreation Director

Position immediately available. **Position pay range - \$10.00/hr to \$14.00. Depending of Qualifications.** Send application, resume and references to the City of De Soto, P.O. Box C, De Soto, Kansas 66018; Attention Jay Garvin, Parks and Recreation Director. Or email ([jgarvin@desotoks.us](mailto:jgarvin@desotoks.us)).

### **Position Summary**

Under the supervision of the Parks and Recreation Director, the Parks and Recreation Building Monitor/Janitor is a non-exempt position under FLSA, which performs routine manual labor and building maintenance. This position performs monitoring and cleaning duties for the city community center. The employee should possess effective communication and public relations. This is a part-time position that does not receive benefits. Hours from week to week may vary. We are looking for someone to work evening and weekend hours.

### **Essential Functions**

- Open/Close Building, provide security and direct public
- Set up and break down activities
- Clean restrooms, sweep/mop/vacuum floors and empty trash
- Replace light bulbs
- Clear snow off of the sidewalks

**Age:** Must be 18 years of age or older.

**Background:** Applicant must pass a background check.

**Position open until filled.**

If you have questions please contact Jay Garvin at 913-586-5280 or [jgarvin@desotoks.us](mailto:jgarvin@desotoks.us).