

# **IMMEDIATE OPENING**

## **City of De Soto Parks and Recreation Building Janitor/Monitor**

### **Position Summary**

Under the supervision of the Parks and Recreation Director, the Parks and Recreation Building Monitor/Janitor is a non-exempt position under FLSA, which performs routine manual labor and building maintenance. This position performs monitoring and cleaning duties for the city community center. The employee should possess effective communication and public relations. This is a part-time position that does not receive benefits. Hours from week to week may vary. We are looking for someone to work evening and weekend hours.

### **Essential Functions**

- Open/Close Building, provide security and direct public
- Set up and break down activities
- Clean restrooms, sweep/mop/vacuum floors and empty trash
- Replace light bulbs
- Clear snow off of the sidewalks

### **Marginal Functions**

- General Maintenance

### **Parks and Recreation Building Janitor/Monitor Position Requirements**

**Age:** Must be 18 years of age or older.

**Background:** Applicant must pass a background check.

#### **Employment Application available at:**

- City Hall (32905 W. 84<sup>th</sup>)
- <http://www.desotoks.us/Pages/listings.htm>

**Return Application to:** 32905 W. 84<sup>th</sup>

**Mail Application to:** PO Box C, 66018

**Position open until filled.**

If you have questions please contact Jay Garvin at 913-586-5280 or [jgarvin@desotoks.us](mailto:jgarvin@desotoks.us).