

Park Board Meeting - 04/11/05

Meeting Chair: Park Board Member Mike Nolan called the meeting to order at 6:41 p.m.

In Attendance:

Ron Crow, Park Board Member
Jay Garvin, Director of Parks and Recreation
Doug Dailey, Vice President of Park Board
Cheri Reichenberger, Park Board Member
Nancy Cook, Treasurer of Park Board
Barry Thierer, Park Board Member
Mike Nolan, President of Park Board
Doug Pickert, Park Board Member

Not in Attendance:

Approval of Minutes

Barry Thierer Motions to table minutes for March meeting. Cheri seconded the motion. All in favor. Board members noted that the minutes did not reflect that Mike Nolan was in attendance. Reichenberger motioned to accept the meeting minutes as corrected; motion seconded by Thierer. MOTION CARRIED.

Treasurer's Report

Old Business

1) Banner

Nancy Cook requested to see the banners for EDC luncheon this coming Thursday. Nancy is inviting EDC members to participate in the banner campaign. All profits go to the Park Board for use in our city parks. The cost of a banner is approximately \$250 to \$300 with company logo. Nancy Cook stated that some businesses requested that the Park Board give some estimates on their behalf. Banners are typically 4' by 8' in dimension.

2) Golf Outing

Some changes were made for start date. May 1st @12:30 PM. The cost is \$200/team. Ron Crow will follow with the local paper to encourage more participation. Fliers will be distributed to local merchants. Nancy Cook will take and distribute fliers at the EDC meeting this Thursday. A work night is planned for Friday the 22nd at Mike Nolan's to prepare the prizes.

3) Parks and Recreation Comprehensive Plan (20 yr plan to 2025)

Doug Pickert provided some samples for comprehensive plans to Greg Johnson, City Administrator, and Jay Garvin, Direct of Parks and Recreation. These samples are to serve as references for RFPs for Parks and Recreation Master Plans. An objective is to complete the RFP for this year. Doug Pickert estimated \$30K as a cap for the overall cost. Some thoughts are that Park could fund this effort initially and work for reimbursement in the 2006 capital plan. Doug Pickert will pull a list of companies to target for receiving the RFP. The following timeline is estimated for this process:

2005 Calendar Year

May 9 th	RFP completed
May 19 th	Go to City Council for approval
3 Weeks	Distribute RFP
June 13 th	Get RFPs back (ready to board member to review and recommend)
June 16 th	Council presented with board recommendation
July 11 th	Park Board review of RFPs
September	Public Hearing
October	Completion

4) New Pool Update

In order to close the gap on the bond amount, the pool commission needed to reconfigure amenities and site plans. The detached shelter initially scheduled as part of this project has been eliminated from the plan due to budget constraints. The Park Board desires to keep the detached shelter in the plans and arrange for alternative funding if at all possible. The

new estimates are close to \$ 40K for this shelter. The Park Board has asked Jay Garvin to take some preliminary specifications for keeping the shelter to Vannum Construction for a more accurate estimate. General requirements:

- Minimum of six picnic tables
- Steel structure
- Foundation extend one foot past roof line
- T&G planking on ceiling
- Roof to match pool house (hip roof)
- Site plan TBD by Vantive Engineering
- 30X40 dimensions
- Concrete walks from pool area to structure and joined with other planned sidewalk developments
- Electrical conduit included to shelter from power source

A possibility is that the shelter might be able to take advantage of the contingency line items for the pool construction if it is unused or there is a remaining balance. Other options are to seek approval from city council to pay for the amount from existing monies and request a 2006 capital plan reimbursement for all costs associated with the shelter.

MOTION: Mike Nolan to motions to take request to city to include design and construction of detached shelter house and picnic tables for currently planned pool. Barry seconded. Motion Carried.

New Business

1) Playground Equipment

Jay Garvin shared with the Park Board that while replacing sand fall zone material with mulch it was found that one of the wooden playground structures at Miller Park was rotted out. Current plans are to monitor community demands for replacement.

2) Widow Big Knife

The city is currently working to address resident concerns specific to a possible eagle nesting area in Widow Big Knife Park. Park use can be limited based on existing wildlife and botany on site. A fly-over occurred of a potential nesting area for bald eagles. This fly-over revealed that the nesting area was not that of a bald eagle, but rather a red-tailed hawk. The Kansas Biological Society is planning to walk the park to investigate the presence of rare or endangered plant species. It was also determined that the nest is not located on park land.

3) Skate Park

Doug Pickert will get some skate park contractors together to start putting some cost estimates together for next months' meeting in order to address some concerns raised by Jay Garvin, Director of Parks and Recreation, specific to skate boarders in the city limits.

4) Garden Club

Doug Dailey reported to the Park Board that Beth Burkhard has been working to establish a framework of types of possible projects to help beautify our city parks and downtown streetscape. Discussions of late have identified some of the possible areas for immediate improvement:

1. Corner beds at Miller Park (perennials – couple of beds)
2. Entrance areas
3. Planter boxes in downtown
4. Island between Meiners and McDonalds

Doug Dailey secured approval from the Park Board to move forward on these types of projects. Doug Dailey will follow with Greg Johnson, City Administrator on how best to appropriate monies for these projects.

5) Tree City USA

MOTION: Mike Nolan made a motion to accept payment for membership for national Arbor Day foundation for Friends of Park fund. Nancy Cook seconded. All in favor. Motion Carried.

Mike Nolan stated that a tree inventory was going to take place on April 19th and 20th. Mike Nolan invited Park Board members interested in helping to contact him for details.

Member Comments

None Recorded.

Closing of the April Meeting

Motion by Cheri Reichenberger to close out the meeting. The motion was seconded by Nancy Cook. MOTION CARRIED and meeting ended at 8:58 PM.

Consent Agenda for May

Garden Club Update	Doug Dailey	Progress Report
New Shelter at newly planned pool	Jay Garvin	Cost estimates Due
Tree City USA	Mike Nolan	Inventory and Kill Creek Road Project Update.
Golf Tournament	Mike Nolan	Golf Tournament Report
Existing Pool House Remodel	Greg Johnson	Waiting on Cost-Benefit Analysis for improve versus new restroom
Beautification of Entrances	Doug Pickert	Discussion to continue and also waiting on more detail cost estimates.
North and South on Lexington Ave.		
Banner Program Update	Nancy Cook	Progress Report
City Park Comprehensive Plan	Mike Nolan	Progress Report
Widow Big Knife	Jay Garvin	Update on Kansas Biological Society walk-through
Site Plan Discussion for Sunflower	Greg Johnson	Update
Future Park Site	Doug Pickert	On-Hold pending approval of council for Comprehensive Plan
De Soto Days	Ron Crow	Update
Parks and Recreation Projects	Jay Garvin	Progress Report